

HVAC System Assembly Verification Checklist

Project Information

Project Name	
Location	
Date	
Inspected By	

Assembly Checklist

Item	Verified (✓)	Comments
Unit identification and labeling		
Mechanical fasteners are properly installed and secure		
Ductwork connections are airtight and sealed		
Electrical wiring is complete and properly terminated		
Piping (refrigerant/drain/gas) routing and supports		
Insulation is installed where required		
All safety guards and covers are fitted		
Control wiring and sensors installed / connected		
Equipment clearances checked and compliant		
Condensate drain connections installed		
Filters installed and accessible		

Remarks

Inspector Signature

Date
