

Elevator Installation Assembly Verification Checklist

Project Name:

Location:

Elevator Model:

Date:

Checklist

No.	Item / Assemblies	Check	Remarks
1	Elevator pit and shaft dimensions verified	<input type="checkbox"/>	
2	Guide rails installed and aligned	<input type="checkbox"/>	
3	Car frame and platform assembly	<input type="checkbox"/>	
4	Counterweight assembly installation	<input type="checkbox"/>	
5	Hoist ropes installed	<input type="checkbox"/>	
6	Machine, sheave, and governor installation	<input type="checkbox"/>	
7	Door frames and panels placed	<input type="checkbox"/>	
8	Electrical wiring and control panel set	<input type="checkbox"/>	
9	Shaft and pit lighting installed	<input type="checkbox"/>	
10	Limit switches and safety devices in position	<input type="checkbox"/>	

General Remarks

Inspected by:

Date:

Approved by:

Date: