

PCB Manufacturing Line Solder Paste Changeover Checklist

Date:

Shift:

Line:

Operator:

Step	Check	Remarks
Stop printing process and clean stencil		
Remove old solder paste from printer		
Discard old paste as per process		
Clean squeegee blades/tools		
Check and prepare new solder paste		
Record solder paste batch/lot No.		
Apply new solder paste onto stencil		
Verify printer parameters/settings		
Run first article print & inspection		
Record inspection results		

Supervisor Approval: