

# Lean Manufacturing In-Process Quality Audit Checklist

Audit Date

Auditor

Department/Area

Shift

Product/Part Name

Line/Cell

Supervisor/Team Leader

## Audit Checklist

No.	Checkpoint	Compliant	Non-Compliant	N/A	Comments
1	Standard Work in Place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
2	5S (Sort, Set, Shine, Standardize, Sustain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
3	Visual Controls/Andon Available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
4	First Pass Yield Verified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
5	Defect Handling Process Effective	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
6	Training Records Up to Date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
7	Tools & Equipment Calibrated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
8	Poka-Yoke (Error Proofing) Implemented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
9	Quality Alerts/Work Instructions Available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
10	Material Flow/Inventory Controlled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div></div>

## Summary / Observations

Corrective Actions Required

Responsible Person

Target Completion Date