

Electronics Component Supplier Audit Template

1. Supplier Information

Company Name	
Address	
Contact Person	
Phone / Email	
Date of Audit	
Auditor(s)	

2. Quality Management System

Item	Yes/No	Comments
ISO 9001 Certification		
Documented QMS Procedures		
Internal Audits Conducted		

3. Product Quality

Item	Yes/No	Comments
Incoming Material Inspection		
Outgoing Product Testing		
Traceability of Batches/Lots		

4. Supply Chain & Logistics

Item	Yes/No	Comments
Delivery Lead Time		
Handling of ESD Sensitive Items		
Storage Conditions		

5. Compliance & Documentation

Item	Yes/No	Comments
RoHS & REACH Compliance		
Material Declaration Available		
Test Reports Provided		

6. Audit Summary / Findings

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7. Recommendations

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