

Finished Goods Quality Inspection Checklist

Product & Batch Information

Product Name <input type="text"/>	Batch/Lot Number <input type="text"/>	Date <input type="text"/>
Inspected By <input type="text"/>	Quantity <input type="text"/>	PO/Order No. <input type="text"/>

Inspection Checklist

Item	Criteria	Pass	Fail	Remarks
Appearance		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Dimensions		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Weight		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Packaging		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Labelling		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Functionality		<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Comments / Observations

Disposition

<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	<input type="checkbox"/> Hold
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Signature

Inspector's Name & Signature	Date
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