

GMP Finished Product Release Checklist

Product Name

Batch/Lot Number

Manufacture Date

Expiry Date

Quantity

Checklist

Item	Yes	No	N/A	Comments
Batch Manufacturing Record reviewed & approved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Labeling/Packaging checked & correct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Release Testing complete, results conform	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Deviation(s)/OOS addressed & closed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
QC approval documented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Final product meets specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Additional Comments

Released By (QA/QC)

Date

Reviewed By

Date