E-commerce Order Packaging Inspection Sheet

Order Number				
Customer Name				
Date				
Product(s) Information				
Product Name	SKU / Code		Quantity	
Packaging Inspection Checklist				
Item		Pass	Fail	Remarks
Product matches order details				
Packaging is undamaged and sealed				
Correct labeling / invoice included				
No missing items or accessories				
Additional Comments				
Inspector Name				
The poster Familie				
Signature				