## **Retail Theft Inventory Adjustment Form**

Date	
Chara Lagation	
Store Location	
Employee Name	
Employee Name	
Item Name/Description	
SKU/UPC	
Quantity	
Reason/Type of Theft	
	<u> </u>
	<u></u>
Estimated Loss Value	
Estimated Loss Value	<u> </u>
Estimated Loss Value	•
Estimated Loss Value	<u></u>
	•
Incident Details	
Incident Details	
Incident Details	
Incident Details	
Incident Details	
Incident Details  Actions Taken / Notes	
Incident Details	
Incident Details  Actions Taken / Notes	
Incident Details  Actions Taken / Notes  Manager Name/Approval	
Incident Details  Actions Taken / Notes	
Incident Details  Actions Taken / Notes  Manager Name/Approval	

Approval Date		