

Employee Exit Interview Questionnaire

Personal Information

Full Name

Department

Job Title

Date of Exit

Exit Interview Questions

1. What prompted you to start looking for another job?

2. What did you like most about your job?

3. What did you dislike about your job?

4. How would you describe your working relationship with your manager/supervisor?

5. How would you describe your working relationship with your team/colleagues?

6. Do you feel you were equipped to do your job well?

7. How did you find the workload and work-life balance?

8. What suggestions do you have for improvement in the organization?

9. Would you recommend this company as a place to work to others?

10. Any other comments, feedback, or concerns?