

Commercial Lease Security Deposit Refund Letter

Date:

Tenant Name:

Tenant Address:

Landlord Name:

Landlord Address:

Re: Security Deposit Refund for Commercial Lease Property Located at

Premises Address:

Lease Start Date:

Lease End Date:

Dear

This letter is to inform you regarding the status of your security deposit for the above-referenced commercial lease. After inspection and review upon the termination of your lease, the following details pertain to your security deposit:

- Original Deposit Amount:
- Deductions (if any):
- Description of Deductions:
- Total Amount Refunded:
- Method of Refund:

Please contact us should you have any questions or require additional information.

Sincerely,

Landlord Signature:

Date: