

ERP Justification Form

General Information

Requestor Name

Department

Date

Business Need

Describe Current Challenges

Objectives for Implementing ERP

Scope of Implementation

Expected Benefits

List Expected Benefits

Return on Investment Considerations

Alternatives Considered

Explain Alternatives and Reasons for Rejection

Risks & Mitigation

Potential Risks

Risk Mitigation Strategies

Approvals

Manager Name / Signature

Date

IT Head Name / Signature

Date