

Ransomware Incident Report

General Information

Date of Incident

Reported By

Department/Team

Incident Details

Date & Time Detected

Systems Affected

Description of Incident

Ransomware Name (if known)

Type of Data Affected

Impact Assessment

Number of Users Affected

Business Functions Impacted

Data Loss/Exfiltration Observed

Other Impacts

Actions Taken

Immediate Response Steps

Systems Isolated?

Law Enforcement Notified?

External Parties Informed

Further Comments / Notes