

AI Solution Provider Due Diligence Template

1. Company Information

Company Name	
Headquarters Location	
Year Founded	
Primary Contacts	
Ownership/Investors	

2. AI Solution Overview

Solution Name	
Description	
Key Features	
Target Customers	
Technology Stack	

3. Technical Assessment

Model Type(s)	
Data Sources	
APIs / Integration Capabilities	
Infrastructure Requirements	
Scalability	
Reliability/Uptime	

4. Security & Compliance

Data Privacy Policies	
Certifications (e.g., ISO, SOC2)	
Regulatory Compliance	
Data Retention Policy	
Security Features	

5. Ethics & Responsible AI

Bias Mitigation Measures	
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Explainability/Transparency	
Human Oversight	
Fairness Assessments	

6. Customer References

Reference Name/Company	
Industry	
Use Case	
Contact Details	

7. Commercial & Legal

Pricing Model	
Contract Terms	
SLAs	
Support Availability	

8. Other Notes

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