## Remote Work Technology Loan Agreement

| Date:                     |  |
|---------------------------|--|
|                           |  |
| Employee Name:            |  |
|                           |  |
| Employee ID:              |  |
|                           |  |
| Department:               |  |
|                           |  |
| Leaned Fautinment Dataile |  |
| Loaned Equipment Details  |  |
| Item:                     |  |
|                           |  |
| Brand/Model:              |  |
|                           |  |
| Serial Number:            |  |
|                           |  |
| Condition:                |  |
|                           |  |
| Accessories:              |  |
|                           |  |
|                           |  |
| Agreement Terms           |  |
|                           |  |
|                           |  |
|                           |  |
|                           |  |
|                           |  |
|                           |  |
| Employee Signature        |  |
| Date:                     |  |
| Manager/IT Signature      |  |
| Date:                     |  |