

# Payroll Overpayment Recovery Agreement

This Payroll Overpayment Recovery Agreement (‘‘Agreement’’) is made between:

Employee Name:

Employee ID/Number:

Department:

Date:

## Details of Overpayment

Pay Period(s)	Amount Overpaid	Description

## Repayment Terms

## Employee Acknowledgment

Employee Signature

Date

Employer Representative Signature

Date