

Laboratory Equipment Investment Proposal

1. Proposal Overview

Proposal Title

Date

Prepared By

Department

2. Executive Summary

3. Background & Rationale

4. List of Required Equipment

Equipment Name	Specification	Quantity	Estimated Cost

5. Justification & Impact

6. Implementation Plan

7. Budget Summary

Item	Cost
Total	

8. Approval

Submitted By

Date Submitted

Approved By

Date Approved