

# Executive Level Exit Interview

## General Information

Name

Department

Position/Title

Last Working Day

Years with Organization

## Reason for Leaving

Please explain your primary reason(s) for leaving

Was there a specific event that influenced your decision?

## Role & Responsibilities

What aspects of your role did you find most rewarding?

What challenges did you face in your position?

Were your responsibilities and expectations clear?

If not, please provide details

## Leadership & Organizational Culture

How would you describe the company's leadership?

How would you describe the company's culture?

What could be improved at the leadership level?

## Achievements & Contributions

What are you most proud of achieving during your time here?

Which initiatives/projects had the greatest impact?

## Feedback & Suggestions

What suggestions do you have for company improvement?

How could your transition have been handled differently?

Would you recommend working at this organization to others?

Additional comments