

Academic Faculty Exit Interview Document

Faculty Information

Name

Department

Job Title / Rank

Date of Hire

Last Working Day

Separation Details

Type of Separation

Reason(s) for Leaving

If other, please specify

Work Experience

What aspects of your job did you enjoy the most?

What aspects of your job did you enjoy the least?

Were your responsibilities and expectations clearly defined?

Were adequate resources available to perform your duties?

Comments on Departmental climate, culture, or leadership

Professional Development

Opportunities for research and teaching advancement

Support from institution for professional growth

Suggestions & Comments

Do you have suggestions for improving the department or institution?

Additional comments

Exit Interviewer Section

Interviewer's Name

Date of Interview

Summary Notes

