

M2M SIM Onboarding & Compliance Checklist Template

Project Information

Project Name	
Account/Customer	
Date	
Contact Person	

SIM Onboarding Tasks

Task	Status	Notes
SIM Inventory Received		
SIM Activation Request		
Profiles Uploaded to System		
SIM Allocation to Devices		
Test Connectivity & Data		

Compliance Checks

Requirement	Status	Remarks
KYC Documentation		
Device IMEI Logging		
Regulatory Approval		
Data Retention Policy		
Roaming Restrictions Verified		

Additional Notes

Sign-off

Name	Role	Date	Signature

