

Data Center Outage Incident Report

Incident Details

Date and Time Detected

Location / Data Center Name

Systems/Services Impacted

Incident Description

Detection & Response

How was the incident detected?

Actions Taken (Immediate Response)

Escalation Details

Root Cause Analysis

Preliminary Root Cause

Resolution Steps

Time to Resolution (from detection to full recovery)

Impact Assessment

Duration of Outage

Customers/Stakeholders Affected

Business Impact

Follow-up & Preventive Actions

Lessons Learned

Preventive Actions / Recommendations