

# Dedicated Leased Line Termination Notice

To:

From:

Subject: Termination of Dedicated Leased Line Service

Dear ,

We would like to formally notify you of our intention to terminate the following Dedicated Leased Line service:

Service Details:

- Circuit/Account Number:
- Service Location:
- Bandwidth:
- Other Details:

The effective termination date will be .

Please confirm receipt of this notice and advise on any further steps required to complete the termination process.

Thank you for your assistance.

Sincerely,

Name:

Position/Title:

Organization:

Contact Information: