

Pre-Production Approval Checklist

Project Details

Project Name

Project Manager

Date

Version

Checklist

| Status | Checklist Item | Remarks |
|--------|-----------------------------|---------|
| | Script/Storyboard Approved | |
| | Budget Finalized | |
| | Schedule Confirmed | |
| | Location Scouted & Approved | |
| | Cast Booked | |
| | Crew Booked | |
| | Equipment Booked | |
| | Permits Secured | |
| | Locations Contracts Signed | |
| | Call Sheets Prepared | |
| | Transportation Arranged | |
| | Insurance Arranged | |

Additional Notes

Approved By

Date

Reviewed By

Date