## **Hotel Incident Report Form**

Date of Incident	
Time of Incident	
Location of Incident	
Room Number (if applicable)	
Reported By	
Contact Information	
Persons Involved	
Torre of heridays	
Type of Incident	
	-
	•
Detailed Description of Incident	
	<b>\rightarrow</b>
	•
	•
Detailed Description of Incident	•
	•
Detailed Description of Incident	
Detailed Description of Incident	
Detailed Description of Incident	
Detailed Description of Incident  Actions Taken	•
Detailed Description of Incident	
Detailed Description of Incident  Actions Taken	
Detailed Description of Incident  Actions Taken  Witness(es)	
Detailed Description of Incident  Actions Taken	
Detailed Description of Incident  Actions Taken  Witness(es)	
Detailed Description of Incident  Actions Taken  Witness(es)	