

Parking Lot Incident Report - Valet Staff

Incident Details

Date of Incident

Time of Incident

Location

Description of Incident

Vehicle Information

Make

Model

Color

License Plate

State

People Involved

Guest Name

Valet Staff Name

Other Persons Involved

Witnesses

Witness Name(s)

Witness Contact Info

Follow-up Actions

Actions Taken

Manager Notified

Additional Notes