

# Vacation Rental Housekeeping Turnover Sheet

Property Address

Date of Turnover

Housekeeper Name

Time In

Time Out

## Checklist

Room/Area	Task	Done	Notes
Living Room	Vacuum and dust		
Kitchen	Clean counters and appliances		
Bathrooms	Disinfect toilet, sink, and shower		
Bedrooms	Change linens		
All Areas	Empty trash		
Supplies	Restock (toiletries, towels, etc.)		
Other			

## Damages / Maintenance Issues

## Special Instructions / Notes

Housekeeper Signature

Date