

# Hotel Housekeeping Checklist

## Bedroom

- ☐ Make the bed
- ☐ Change linens
- ☐ Dust furniture
- ☐ Clean mirrors
- ☐ Vacuum floor
- ☐ Empty trash
- ☐

## Bathroom

- ☐ Clean toilet
- ☐ Clean sink & countertop
- ☐ Clean shower/tub
- ☐ Replace towels
- ☐ Replenish toiletries
- ☐ Empty trash
- ☐

## General Room

- ☐ Dust surfaces
- ☐ Wipe light switches & handles
- ☐ Check minibar
- ☐ Replenish supplies
- ☐ Adjust room temperature
- ☐

## Final Check

- ☐ Inspect for lost items
- ☐ Ensure all lights work
- ☐ Ensure windows are locked
- ☐