

Food Packaging Foreign Object Incident Form

Date of Incident

Time of Incident

Location/Department

Reported By

Contact details

Product Involved

Batch Code

Expiry Date

Type of Foreign Object

Detailed Description of the Object

Description of Incident

Initial Actions Taken

Investigation / Root Cause (if known)

Follow-up / Corrective Actions

Witnesses (Names & Contacts)

Reviewed By

Date Reviewed