

Organic Bakery Batch Record Sheet

Product Name

Batch Number

Date

Baker's Name

Supervisor's Name

Shift

Ingredients Used

Ingredient	Supplier	Batch/Lot No.	Organic Cert.	Quantity Used	Unit	Checked by

Production Details

Start Time

End Time

Oven/Equipment Used

Process Notes

Yield

Total Product Weight

Units Produced

Packaging

Packaging Type

Packed By

Date Packed

Notes / Comments

Baker's Signature

Supervisor's Signature

Date