

Organic Ingredient Substitution Request Document

Product Name:

Product Code / SKU:

Request Date:

Requested By:

Original Ingredient Information

Ingredient Name	Supplier	Specification	Reason for Substitution

Substitute Ingredient Details

Ingredient Name	Supplier	Specification	Certification Status

Additional Notes / Justification

Proposed By (Name & Signature):

Date:

Approved By (Name & Signature):

Date: