

# Restaurant Order Packing Checklist

## Order Details

**Order Number**

**Customer Name**

**Pickup/Delivery Time**

## Packing Checklist

- ☐ All ordered items included
- ☐ Correct food packaging
- ☐ Special requests applied
- ☐ Utensils and napkins added
- ☐ Drinks included
- ☐ Order receipt attached
- ☐ Bags properly sealed

## Notes

## Packed By

**Name**

**Date**

**Signature**