

Manufacturing Plant Machinery Accident Report

Basic Details

Date of Accident

Time of Accident

Location (Area/Department)

Employee Details

Employee Name

Employee ID

Position

Machinery Details

Machinery Name/ID

Type/Model

Accident Description

Describe What Happened

Injury/Injuries (If any)

Witnesses

Witness Name(s)

Immediate Actions Taken

Details of Actions

Supervisor/Manager Reported To
Name

Time Reported