

# Elevator Pre-Delivery Inspection Checklist

Project Name

Location

Elevator No.

Inspection Date

## Inspection Team

Inspected By

Checked By

Approved By

## Checklist

Cabin Cleanliness

Door Operation

Control Panel Functionality

Alarm

Intercom

Lighting

Car Leveling Accuracy

Signage

Other

## Remarks / Actions Taken

Signature

Name & Date