

Retail Store Lease Return Inspection Checklist

Store Name:

Lease Address:

Tenant Name:

Inspection Date:

Inspector:

General Condition

Item	Condition	Notes
Floors		
Walls & Ceilings		
Windows & Doors		
Lighting Fixtures		

Mechanical & Electrical

Item	Condition	Notes
HVAC		
Electrical System		
Plumbing		
Fire Safety Equipment		

Fixtures & Equipment

Item	Condition	Notes
Shelving & Displays		
Restrooms		
Backroom/Storage		
Signage		

Cleanliness

Area	Status	Notes

Sales Floor

Backroom

Restrooms

Additional Comments

Tenant Signature & Date

Inspector Signature & Date