

From:

Football Academy Name

Address

City, Postal Code

Contact Info

Date:

To:

Receiving Academy/Club Name

Address

City, Postal Code

Subject: Academy Player Transfer Letter

Dear Sir/Madam,

We are writing to formally notify you regarding the transfer of the following academy player:

Player Name:

Date of Birth:

Player Registration Number:

Current Team/Academy:

We hereby confirm our consent for the transfer of the above-mentioned player to your academy/club. Kindly proceed with the necessary administrative procedures.

If further information or documentation is required, please do not hesitate to contact us.

We wish both the player and your academy every success.

Sincerely,

Authorized Signatory

Designation

Football Academy Name