

Educational Institution Dormitory Security Audit Form

Institution Name

Dormitory Name/Number

Date of Audit

Time of Audit

Auditor Name(s)

Physical Security

- ☐ Entry and exit doors are secure
- ☐ Windows are intact and lockable
- ☐ Visitor log maintained
- ☐ Emergency exits accessible
- ☐ Perimeter fencing in good condition

Physical Security Comments

Surveillance & Monitoring

- ☐ CCTV cameras installed
- ☐ CCTV operational & recording
- ☐ Security guards on duty
- ☐ Adequate lighting in common areas

Surveillance & Monitoring Comments

Safety Equipment

- ☐ Fire extinguishers available
- ☐ First aid kits available
- ☐ Fire/Smoke alarms functional
- ☐ Evacuation signage posted

Safety Equipment Comments

Access Control

- ☐ ID checks for entry
- ☐ Keys/access cards controlled
- ☐ Visitor policy enforced

Access Control Comments

Other Observations

Notes / Recommendations