## **Sensitive Data Access Request**

| Requestor Name                               |
|--|
|  |
| Department                                   |
|  |
| Email  |
|  |
| Manager Name                                 |
|  |
| Requested Data Details                       |
| Type of Sensitive Data                       |
| Type of Constant Data                        |
| Purpose of Access                            |
|  |
| Access Duration (Dates/Period)               |
|  |
| Justification (Explain why access is needed) |
|  |
| Security Measures (if any)                   |
|  |
|  |
|  |
|  |
| Approval                                     |
| Approver Name                                |
|  |
| Date   |
|  |