Encryption Usage Policy Acknowledgment Form

Please read the Encryption Usage Policy below and acknowledge your understanding and agreement by completing this form.

Encryption Usage Policy Summary

- All sensitive data must be protected using approved encryption methods.

- Do not share encryption keys, passwords, or certificates with unauthorized individuals.

- Report any suspected loss or compromise of encrypted data immediately.

- Use encryption tools in accordance with company guidelines and training.

Employee Name

Employee Email

Department

Date

☐ I acknowledge that I have read, understood, and agree to comply with the Encryption Usage Policy.