

# HOA Late Dues Payment Settlement

**Date:**

**Homeowner Name:**

**Property Address:**

**Account Number:**

**Dear [Homeowner],**

This letter serves as a settlement agreement regarding the outstanding HOA dues associated with the property referenced above.

**Outstanding Dues Amount:**

**Late Fees:**

**Other Charges:**

**Total Amount Due:**

Upon receipt of payment in full by

, the homeowners association agrees to consider your account settled, and no further action will be taken regarding these past due amounts.

Please remit payment to the following address or account:

If you have any questions or need assistance, please contact us at:

Thank you for your prompt attention to this matter.

**Sincerely,**

**Homeowners Association**