

Remote Work Mobile Device Security Compliance Checklist

Employee Information

Name	
Department	
Date	
Device Type	
Device Serial/ID	

Security Compliance Checklist

	Requirement	Compliant	Comments
1	<input type="checkbox"/> Device uses strong password or biometric authentication		
2	<input type="checkbox"/> Device is encrypted		
3	<input type="checkbox"/> Operating system and apps are up to date		
4	<input type="checkbox"/> Antivirus or security software is installed and enabled		
5	<input type="checkbox"/> Remote wipe capability is enabled		
6	<input type="checkbox"/> Device connects only to secure Wi-Fi networks		
7	<input type="checkbox"/> Company VPN is used for remote access		
8	<input type="checkbox"/> Bluetooth and file sharing are disabled when not needed		
9	<input type="checkbox"/> Unauthorized apps are not installed		
10	<input type="checkbox"/> Screen auto-lock is enabled		

Additional Notes

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Approvals

Employee Signature	
Manager/IT Signature	
Date	