

# Subpoena Duces Tecum

## Summons Form

Court Name:

---

Case Number:

---

Division:

---

---

Plaintiff:

---

Defendant:

---

---

To (Name of recipient or custodian of records):

---

Address:

---

You are commanded to produce the following documents or objects at the place, date, and time specified below:

---

---

Date & Time:

---

Place:

---

---

Requested by (Attorney/Party Name):

---

Signature:

---

Date:

---

Phone:

---