

# Spill Control Team Response Checklist

## Initial Actions

- ☐ Assess the situation and ensure personal safety \_\_\_\_\_
- ☐ Alert team and relevant personnel \_\_\_\_\_
- ☐ Evacuate area if necessary \_\_\_\_\_

## Containment

- ☐ Identify the spilled substance \_\_\_\_\_
- ☐ Prevent spill from spreading \_\_\_\_\_
- ☐ Shut off source if safe to do so \_\_\_\_\_

## Clean-Up

- ☐ Wear appropriate PPE \_\_\_\_\_
- ☐ Use proper absorbents and clean-up materials \_\_\_\_\_
- ☐ Dispose of waste according to procedures \_\_\_\_\_

## Reporting & Follow-Up

- ☐ Report the incident to management \_\_\_\_\_
- ☐ Document response actions and findings \_\_\_\_\_
- ☐ Restock spill kit supplies \_\_\_\_\_