

Laboratory Chemical Spill Incident Report

1. Incident Details

Date of Incident

Time of Incident

Location (Building/Lab Room No.)

Reported By

Contact Information

Supervisor/PI Notified

2. Chemical(s) Involved

Name of Chemical(s)

Amount Spilled (approx.)

Hazard Classification (if known)

3. Description of Incident

Describe How the Spill Occurred

Area Contaminated (describe affected surfaces/objects)

4. Injury/Exposure

Was anyone injured or exposed to the chemical?

If yes, describe the nature and extent of injury/exposure

5. Response & Cleanup

Immediate Actions Taken

Personal Protective Equipment Used

Describe Cleanup Method

Disposal of Contaminated Materials

6. Follow-up

Corrective/Preventive Action(s) Taken or Recommended

Additional Comments