

# Automotive Shop Pollution Prevention Plan Checklist

## General Information

Shop Name

Location/Address

Date

Completed by

## 1. Employee Training

Checklist Item	Compliant	Notes
<input type="checkbox"/> Employees are trained on shop pollution prevention practices		
<input type="checkbox"/> Signage and instructions are posted where necessary		

## 2. Chemical & Material Storage

Checklist Item	Compliant	Notes
<input type="checkbox"/> Hazardous chemicals are stored in closed, labeled containers		
<input type="checkbox"/> Spill kits are available and accessible		
<input type="checkbox"/> Storage areas are clean and free of leaks/spills		

## 3. Waste Management

Checklist Item	Compliant	Notes
<input type="checkbox"/> Waste is sorted and stored properly (oils, batteries, tires, etc.)		
<input type="checkbox"/> Waste is disposed according to regulations		
<input type="checkbox"/> All containers are properly closed when not in use		

## 4. Shop Floor & Equipment Maintenance

Checklist Item	Compliant	Notes
<input type="checkbox"/> Shop floor drains are protected/controlled		
<input type="checkbox"/> Floors and work areas are kept clean and dry		
<input type="checkbox"/> Equipment is inspected and maintained for leaks		

## 5. Outdoor Areas

Checklist Item	Compliant	Notes
<input type="checkbox"/> Outdoor storage areas are covered and contained		
<input type="checkbox"/> Storm drains are free from spills and debris		
<input type="checkbox"/> Work is performed indoors whenever possible		

## 6. Spill Response

Checklist Item	Compliant	Notes
<input type="checkbox"/> Spill response procedures are posted and understood		
<input type="checkbox"/> Spills are promptly cleaned up and documented		

## Additional Notes / Action Items

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