

# Energy Efficiency Audit Questionnaire

Organization / Facility Name

Contact Person

Type of Facility

Address

Total Floor Area (m<sup>2</sup>)

Average Occupancy

## Energy Use

Main Energy Source

Annual Energy Consumption (kWh, GJ, etc.)

Average Monthly Peak Demand (kW)

Describe any known energy issues or concerns

## Building Envelope

Building Age (years)

Insulation Level (walls, roof)

Window Type (single, double, triple glazing, etc.)

Are there noticeable air leaks?

## Lighting

Main Lighting Type

Lighting Controls Used

Additional Comments on Lighting

## HVAC

Type of Heating/Cooling System

Approximate Age of System (years)

Thermostat Type (manual, programmable, smart, etc.)

Frequency of HVAC Maintenance

Additional Comments on HVAC

## Other Equipment & Appliances

List major energy-consuming equipment

Plans for Equipment/Appliance Replacement?

Additional Comments