

Spill Containment Action Plan Template

Incident Details

Date

Time

Location of Spill

Substance Spilled

Quantity Estimated

Reported By

Immediate Actions Taken

Describe immediate actions

Personnel Involved

Name	Role

Containment Methods Used

Clean-Up Procedures

Waste Disposal

Notifications Made

Authority/Department	Contacted By	Date/Time

Follow-Up Actions / Recommendations

Reviewed By

Name

Date