

EMS Gap Analysis Checklist

General Information

Organization	
Assessment Date	
Assessor(s)	
Standard/Reference	

Checklist

Clause/Requirement	Current Status	Evidence	Gap Identified	Action Required
Context of the Organization				
Leadership & Commitment				
Environmental Policy				
Planning – Risks & Opportunities				
Compliance Obligations				
Objectives & Planning to Achieve Them				
Resources & Roles				
Competence & Awareness				
Communication				
Documented Information				
Operational Planning & Control				
Emergency Preparedness & Response				
Performance Evaluation				
Internal Audit				
Management Review				
Nonconformity & Corrective Action				
Continual Improvement				

Notes

