Fleet Compliance Audit Checklist

Company/Department:

Notes & Recommendations

Vehicle Documentation Item Compliant Comments Vehicle Registration Insurance Certificates Inspection Reports Logbooks Up-to-date Driver Documentation Item Compliant Comments Valid Driving License Training Records Medical Certificates Safety & Maintenance Item Compliant Comments Compliant Comments Scheduled Maintenance Completed Repairs Documented Safety Equipment Present	Date of Audit:						
Item Compliant Comments Vehicle Registration Insurance Certificates Inspection Reports Logbooks Up-to-date Driver Documentation Item Compliant Comments Valid Driving License Training Records Medical Certificates Safety & Maintenance Item Compliant Comments Operational Compliance Item Compliant Comments	Auditor(s):						
Vehicle Registration Insurance Certificates Inspection Reports Logbooks Up-to-date Driver Documentation Item Compliant Comments Valid Driving License Training Records Medical Certificates Safety & Maintenance Item Compliant Comments Comments Compliant Comments Department Present Department Present Department Compliance Item Compliant Comments Comments Department Compliance Item Compliant Comments Department Compliance Item Compliant Comments Department Compliance Item Compliant Comments Hours of Service Log Incident/Accident Reports	Vehicle Documentation						
Insurance Certificates Inspection Reports Logbooks Up-to-date Driver Documentation Item Compliant Comments Valid Driving License Training Records Medical Certificates Safety & Maintenance Item Compliant Comments	Item	Со	Compliant		Comments		
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Training Records Medical Certificates Safety & Maintenance Item Compliant Comments Scheduled Maintenance Completed Repairs Documented Safety Equipment Present Operational Compliance Item Compliant Comments Hours of Service Log Incident/Accident Reports	Item	Co	Compliant		Comments		
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Safety & Maintenance Item Compliant Comments Scheduled Maintenance Completed Repairs Documented Safety Equipment Present Operational Compliance Item Compliant Comments Hours of Service Log Incident/Accident Reports	Training Records						
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Safety Equipment Present Operational Compliance Item Compliant Comments Hours of Service Log Incident/Accident Reports	Scheduled Maintenance Completed						
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Item Compliant Comments Hours of Service Log Incident/Accident Reports	Safety Equipment Present						
Hours of Service Log Incident/Accident Reports	Operational Compliance		·				
Incident/Accident Reports	Item	Comp		iant	Co	Comments	
	Hours of Service Log						
Route Documentation	Incident/Accident Reports						
	Route Documentation						