

# Fleet Compliance Audit Checklist

Company/Department:

Date of Audit:

Auditor(s):

## Vehicle Documentation

Item	Compliant	Comments
Vehicle Registration		
Insurance Certificates		
Inspection Reports		
Logbooks Up-to-date		

## Driver Documentation

Item	Compliant	Comments
Valid Driving License		
Training Records		
Medical Certificates		

## Safety & Maintenance

Item	Compliant	Comments
Scheduled Maintenance Completed		
Repairs Documented		
Safety Equipment Present		

## Operational Compliance

Item	Compliant	Comments
Hours of Service Log		
Incident/Accident Reports		
Route Documentation		

## Notes & Recommendations

