

# IT Service Vendor Assessment Form

Vendor Name

Contact Person

Contact Email

Contact Phone

Services Offered

Experience & Track Record

Compliance & Certifications

Security Policies & Controls

Support & SLAs

Assessment Criteria

Criteria	Score	Comments
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Criteria	Score	Comments
Service Quality	<div></div>	<div></div>
Expertise	<div></div>	<div></div>
Responsiveness	<div></div>	<div></div>
Cost Effectiveness	<div></div>	<div></div>
Compliance / Security	<div></div>	<div></div>

Overall Comments

Assessed By

Date