

Employee Handbook Receipt Acknowledgment

I acknowledge that I have received a copy of the Employee Handbook. I understand that it is my responsibility to read and become familiar with the policies and procedures contained in the handbook.

I understand that the handbook is not a contract of employment and that the company reserves the right to modify, revoke, suspend, terminate, or change any or all plans, policies, or procedures described in the handbook at any time, with or without notice.

Employee Name:

Employee Signature:

Date:
